

Governance & Constitution Committee

Agenda

Date:	Monday, 1st December, 2008
Time:	2.00 pm
Venue:	Committee Suite 2&3, Westfields, Middlewich Road, Sandbach, Cheshire CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any personal and/or prejudicial interests in any item on the agenda

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a total period of 10 minutes is allocated for members of the public to address the Committee on any matter relevant to the work of the Committee.

Individual members of the public may speak for up to 5 minutes but the Chairman will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers.

Note: In order for officers to undertake any background research it would be helpful if questions were submitted at least one working day before the meeting.

4. **Minutes of Previous meeting** (Pages 1 - 4)

To approve the Minutes of the Meeting held on 3 November 2008.

5. **Adoption of Council Procedure Rules** (Pages 5 - 48)

To consider a Report of the Interim Monitoring Officer on making recommendations to full Council on the adoption of Council Procedure Rules.

6. **Delegation of Decisions to Individual Members** (Pages 49 - 54)

To consider a Report of the Interim Monitoring Officer on powers within the Constitution to allow urgent decisions to be made.

7. **Licensing Committee - Structures, Membership and Delegations** (Pages 55 - 68)

To consider a Report of the Interim Monitoring Officer on proposals relating to the formation of the Licensing Committee.

8. **Cheshire East Independent Remuneration Panel** (Pages 69 - 72)

To consider a Report of the Governance Lead Officer updating the Committee on the appointment of the Independent Remuneration Panel and seeking approval to its composition and related operational matters.

9. **Officer Code of Conduct**

To consider a Report (to follow) of the Joint Transition Group on a Code of Conduct for employees of the new Cheshire East Council. The Report will be considered by the Staffing Committee on 27 November and any recommendations will be reported orally at the meeting.

10. **Cheshire East Work Plan** (Pages 73 - 76)

To consider a Report of the Interim Monitoring Officer on a proposed updated Work Plan.